



Franklin County Children Services

POSITION DESCRIPTION

About us:

Franklin County Children Services (FCCS) is a large, metropolitan child welfare agency with more than 300 caseworkers and 400 support staff members dedicated to child protection and family stability. FCCS believes in investing our time and resources to attract and hire an engaged, talented, and diverse workforce that is committed to protecting children by strengthening families.

Benefits of working for us:

Hiring Bonus up to \$1,500; Low Premium Medical, Dental, & Vision; OPERS (Ohio Public employment Retirement System); Life Insurance Coverage at no cost (up to 50,000); Tuition Reimbursement; EAP Program; Additional Raises over the next three years (based on continuous service); Generous personal, vacation, & sick time.

Job title: Staff Attorney

Job Type: Full Time

Starting Salary: \$30.97/HR

Essential Duties and Responsibilities

- 70% Meets with casework staff to discuss legal issues in child welfare cases; develops pleadings, motions and other legal documents for filing in court based upon legal knowledge and research as well as information learned; assists in filing and ensuring accurate service of process on all parties and interested persons; assists in the exchange of information between all parties; assists in maintaining legal files for all cases; represents agency on all post dispositional motions, including permanent custody hearings, by attending all hearings and completing reports for the department and Program Services and staffing cases with regional staff; prepares for and handles trial with support of the Deputy Chief Legal Counsel.

- 15% Regularly meets with administrators to discuss trends in legally involved child welfare cases; works to resolve issues which cause children to remain in placement; reviews and

assists in policy development for the client-agency; develops and regularly provides training to agency staff on working with the court.

- 10% Works with regional and department staff to prepare contested cases for trial; interviews and prepares witnesses, seeks out documentary evidence; regularly meets with supervisor and other Legal Department staff, and maintains statistics regarding caseload to be submitted monthly or as otherwise required by department policy.
- 5% Performs other related duties as assigned.

Minimum Qualifications

Admission to Ohio Bar pursuant to Section 4705.01 of Revised Code.

Preferred Qualifications

Must possess excellent written and oral communication skills; knowledge of law and related experience with abuse, neglect, dependency cases; must demonstrate cultural awareness, sensitivity, and competence throughout all aspects of job duties.

How to Apply

Please send applications and resumes to fccshr@fccs.us.

For information on FCCS, including employee benefits and our company culture, visit our website at <https://externalfccsapps.fccs.franklin.oh.us/FCCSForms/Employment.aspx#!/jobs/list>

All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.