



## Fairfield County Ohio

# Social Service Worker 2 - Facilitator & Licensure Home Assessor

<b>SALARY</b>	\$22.83 - \$31.17 Hourly	<b>LOCATION</b>	Lancaster 43130, OH
<b>JOB TYPE</b>	Full-Time	<b>JOB NUMBER</b>	00537
<b>DEPARTMENT</b>	JOB & FAMILY SERVICES	<b>DIVISION</b>	Protective Services
<b>OPENING DATE</b>	02/26/2024	<b>CLOSING DATE</b>	3/4/2024 at 11:59 PM Eastern Time (US & Canada)

### Description

Coordinates, schedules, and facilitates Family Team Meetings, Transfer Meetings, Semi-annual Administrative Reviews, Pre-adoptive Staffing, and Matching Conferences.

Conducts placement searches and coordination with agency foster homes/networks, group homes, and residential centers for the care of children in agency custody.

Conduct foster-adopt home assessments, comprised of home visits, interviews & extensive consultations with all family members; observe family interactions and assess overall level of functioning; recommend certification/approval or denial of certification/approval based upon home study findings. Maintain case records & supporting documentation (eg., police reports, references, safety audits & home study reports). Enters completed home studies into SACWIS and documentation into Traverse. Provides assistance with kinship assessments and home studies to determine eligibility for the Kinship Guardianship Assistance Program (KGAP).

Participate in on-going training, supervisory/staff meetings, staff consultations and other related management support tasks.

Seeks and maintains Ohio Assessor qualifications. Participates in weekend and night placement on-call coverage on a rotating basis. Assist with overflow case assignments by assessing the validity of complaints accepted according to the Ohio Department of Children and Youth (ODCY) rules and agency policy of abuse, neglect, and dependency. Perform other duties as assigned.

### Duties

50% Coordinates, schedules, and facilitates Family Team Meetings, Transfer Meetings, Semi-annual Administrative Reviews, Pre-adoptive Staffings, and Matching Conferences.

25% Conducts placement searches and coordination with agency foster homes/networks, group homes, and residential centers for the care of children in agency custody.

15% Conduct foster-adopt home assessments, comprised of home visits, interviews & extensive consultations with all family members; observe family interactions and assess overall level of functioning; recommend certification/approval or denial of certification/approval based upon home study findings. Maintain case records & supporting documentation (eg., police reports, references, safety audits & home study reports). Enters completed home studies into SACWIS and documentation into Traverse. Provides assistance with kinship assessments and home studies to determine eligibility for the Kinship Guardianship Assistance Program (KGAP).

10% Participate in on-going training, supervisory/staff meetings, staff consultations and other related management support tasks. Performs other duties as assigned. Seeks and maintains Ohio Assessor qualifications. Participates in weekend and night placement on-call coverage on a rotating basis. Assist with overflow case assignments by assessing the validity of complaints accepted according to the Ohio Department of Children and Youth (ODCY) rules and agency policy of abuse, neglect, and dependency. Perform other duties as assigned.

## Qualifications

Per Section 5153.112 of the Ohio Revised Code, applicants of a Public Children Services unit must have one of the following:

1. A bachelor's degree in human services-related studies, or
2. A bachelor's degree in any field and have been employed for at least two years in a human services occupation, or
3. An associate's degree in human services-related studies, or
4. Been employed for at least five years in a human service-related occupation.

For employment to continue, a person described in Option 2, 3, or 4 above must obtain a job-related bachelor's degree not later than five years after the date employment with the agency commences.

Per Section 5153.122 of the Ohio Revised Code, each caseworker shall complete at least ninety hours of in-service training during the first year of the caseworker's continuous employment, consisting of courses in recognizing and preventing child abuse and neglect, assessing risks, interviewing persons, investigating cases, intervening, providing services to children and their families, and other topics relevant to child abuse and neglect. After the first year of continuous employment, each caseworker annually shall complete thirty-six hours of training in areas relevant to the caseworker's assigned duties. In addition, applicant must have a valid driver's license.

---

### Agency

Fairfield County Ohio

### Address

210 E. Main Street

### Phone

740-652-7880

Lancaster, Ohio, 43130

### Website

<https://www.co.fairfield.oh.us/>