

## NOTICE OF VACANT POSITIONS

**Address all inquiries to:** **Courtney L. Lower, HR Administrator/Knox County JFS**  
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**Post Date:** Aug. 5, 2019  
**Base Pay:** \$17.55

**End Date:** Aug. 31, 2019 or until filled  
**Work Unit:** Children Services

**Working Title of Position:** Social Service Worker 2 - Intake

**This is a full-time, bargaining unit position. Core agency hours are Monday - Friday, 7:30 a.m. to 4:30 p.m. Periodic on-call required.**

### **JOB DUTIES:**

Seeking a caseworker to work one-on-one with families to promote child safety. This individual should be driven and energetic to manage a complex caseload in a fast-paced environment.

Significant amount of time spent in the field conducting interviews and gathering information to investigate claims of abuse and neglect. Cooperates with the law enforcement officials, attorneys, prosecutors and other community partners. Offers testimony at court hearings/trials periodically. Serves as on-call worker assigned to handle after-hour emergencies. We offer a competitive benefit package and retirement plan.

The minimum qualifications are as follows: 1) a bachelor's degree in human services-related studies, or; 2) a bachelor's degree in any field and have been employed for at least two years in a human services occupation, or; 3) an associate degree in human services-related studies, or; 4) been employed for at least five years in a human service-related occupation. For employment to continue, a person described in Option 2, 3, or 4 must obtain a job-related bachelor's degree not later than five years after the date of employment with the agency commences. Per Section 5153.122 of the ORC, each caseworker shall complete at least ninety hours of in-service training during the first year of the caseworker's continuous employment. After the first year of continuous employment, each caseworker annually shall complete thirty-six hours of training in areas relevant to the caseworker's assigned duties. Applicant must also have a valid driver's license.

Those interested may submit a resume via email at Courtney.Lower@jfs.ohio.gov.