Franklin County Children Services

POSITION DESCRIPTION

About us:
Franklin County Children Services (FCCS) is a large, metropolitan child welfare agency with more than 300 caseworkers and 400 support staff members dedicated to child protection and family stability. FCCS believes in investing our time and resources to attract and hire an engaged, talented, and diverse workforce that is committed to protecting children by strengthening families.

Benefits of working for us:
Hiring Bonus up to $1,500; Low Premium Medical, Dental, & Vision; OPERS (Ohio Public employment Retirement System); Life Insurance Coverage at no cost (up to 50,000); Tuition Reimbursement; EAP Program; Additional Raises over the next three years (based on continuous service); Generous personal, vacation, & sick time.

Job title: Social Program Specialist – Professional Development Department
Location: 855 W. Mound Street, Columbus, OH 43223
Job Type: Type: Full-Time, 40 hours, Monday-Friday 8:00am-5:00pm
Starting Salary: Starting Salary $23.42/HR

Key Responsibilities

- Plans regional training based on identified needs in the needs assessment document and individual request (including social workers, supervisors, managers, community service workers, social service aides and clerical staff); conducts onsite visits and needs assessments of assigned work areas within 13 counties; conducts ongoing needs assessments based on feedback and training impact evaluations; conducts onsite visits and needs assessments with assigned Children Services work areas; maintains ongoing written and verbal communications with 13 counties regarding resources and training development.
- Plans, implements, monitors, evaluates trainers and training programs for the Ohio Child Welfare Training Program (OCWTP); interviews trainers regarding specific competencies and programs ensuring for culture sensitivity; reviews trainer outlines to
ensure content addresses identified needs and is consistent with Agency mission and products; reviews culturally relevant audio and visual materials, including curriculum to enhance the OCWTP reports on recruitment efforts.

- Manages processes and completes reports for OCWTP and agency including fiscal, monitoring and evaluation of training programs; manages trainer payment processes for staff and foster parent training and other programs.
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- Participate as a member of OCWTP State Planning Committee; participates on other committees as assigned; plans networking meetings and community-wide conferences.
- Provides assistance with Learning Management Systems; assists with the computerized data entry systems; prepares monthly, quarterly, and annual reports for Children Services; develops flyers and brochures to inform and to market training; performs other related duties as assigned.

**Minimum Qualifications**

- Successful applicants must have strong written, verbal, and organizational skills, thrive in a fast-paced environment and value the diversity offered by a major metropolitan community.
- Interested candidates need to have a bachelor's degree in social or behavioral science plus 12 mos. exp. in delivery of social services, or completion of graduate major program core requirements in behavioral or social science, excluding taking of comprehensive examination or writing thesis, plus 6 mos. exp. delivering social services.
- All positions are subject to criminal background, fingerprinting, employment verification and motor vehicle report check.

**Preferred Qualifications**

- Master’s degree in social work or related training field; several years of related work experience.

**How to Apply**

Please send applications and resumes to fccshr@fcc.us.

For information on FCCS, including employee benefits and our company culture, visit our website at [https://externalfcssapps.fcss.franklin.oh.us/FCCSForms/Employment.aspx#!/jobs/list](https://externalfcssapps.fcss.franklin.oh.us/FCCSForms/Employment.aspx#!/jobs/list)

*All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.*