



POSITION AVAILABLE:

Social Service Worker 3

(One opening is in Foster Care)

POSTING DATE: Thursday, May 6, 2021
DEADLINE TO APPLY: Open until filled
DEPARTMENT: Job & Family Services / PCSA
LOCATION: Ravenna, OH
WORKING HOURS: Monday - Friday, 8:00 a.m. - 4:30 p.m., 8:30 a.m. - 5:00 p.m. or 9:00 a.m. - 5:30 p.m. (depending on need) and availability to work after-hours C.A.R.E.S.
SALARY: \$19.58/hr. (\$20.64/hr. if LSW or LISW)
FLSA STATUS: Classified, non-exempt
VACANCIES: 5

JOB OBJECTIVES:

Under the direct supervision of a PCSA Supervisor, performs investigations/assessments of child/elder abuse and neglect referrals and determines what type of protective/placement service is needed. Incumbent is responsible for establishing family case/permanency case plans with clients, specifying goals and objectives for the child and his/her family.

Social Service Worker 3s are assigned and moved to units/work areas based on divisional needs

MINIMUM QUALIFICATIONS:

Bachelor’s degree in Social Work, Human Development or another social service field required. Paid experience providing services to children and/or to persons 60 years of age or older preferred. Must possess a valid Ohio driver’s license and maintain continuing eligibility under the existing County driver eligibility standards.

EXAMPLE OF DUTIES:

Perform initial assessment investigations on child abuse and neglect referrals. Determine if a child/children is at risk and what type of protective/placement services is needed. Make emergency removals, protective services assessments, and provides on-going protective/placement services to families. Complete the Comprehensive Assessment Planning Model - Interim Solution (CAPMIS) tool and develop safety assessments, family assessments, safety plans, case plans, etc. Create family case/permanency case plans with clients, specifying goals and objectives for the child and his/her family. Provide intensive case management and supportive service, both on an individual and family basis, to the child, natural family, foster/ adoptive family and/or significant others when applicable. Respond to emergency and crisis situations involving families and children both efficiently and effectively.

For full job description, visit the Employment tab on the County’s webpage.

HOW TO APPLY:

- **THE COUNTY APPLICATION FORM IS REQUIRED** WHEN APPLYING FOR THIS POSITION.
- APPLICATIONS CAN BE DOWNLOADED FROM THE COUNTY WEBSITE: <https://www.portagecounty-oh.gov/human-resources/pages/job-opportunities>
- APPLICATIONS CAN BE FAXED, EMAILED OR MAILED:

PORTAGE COUNTY HUMAN RESOURCES
 449 S. MERIDIAN STREET, 7th Floor
 RAVENNA, OHIO 44266
 EMAIL: HRD@PORTAGECO.COM / FAX: 330-298-4225

PORTAGE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER (EOE)