



Stacy Cox, MSW
Director

CHAMPAIGN COUNTY

DEPARTMENT OF JOB & FAMILY SERVICES

NOTICE OF JOB OPPORTUNITY **Social Services Worker I – Case Aide**

MINIMUM QUALIFICATIONS: Associates degree, 2 years technical training, or completion of undergraduate major core coursework in behavioral science, social science, early childhood development, education, or related field; or an equivalent combination of relevant education and experience.

CLASSIFICATION: Pay Range 5 - \$17.44 to \$22.96 per hour based on protective services experience

DUTIES: Primary duties include a wide range of support activities which include providing transportation, supervising/monitoring parent/child visitation, completing relative search functions, completing genograms, file mining, sending correspondence to relatives, searching for out of home care providers for youth, attending meetings, determining eligibility for programs within the social services department, and other assistance as needed for the social services department.

FRINGE BENEFITS INCLUDE:

- Medical, dental, vision, and life insurance available
- Employee, spouse, and family health insurance paid at 80%
- Employee paid dental, vision, and life insurance
- Employee assistance program provided to employees and their households
- Wellness program for employees and spouses enrolled in a medical insurance plan
- Paid sick leave, if earned leave is available
- 2 paid personal days per year, prorated accrual based on start date
- Paid vacation after 1 year of service or with 1 year of prior countable service
- Ohio Public Employees Retirement System (OPERS)
- Deferred compensation plans available

EMPLOYEE PERKS/ORGANIZATIONAL INCENTIVES INCLUDE:

- Work from home opportunities after 90 days
- Flexible work hours offered depending on agency needs
- On site workout room
- Alternative 4-10 hour workday options after successful completion of probationary period
- IT resources (iPhone, Surface, SpeakWrite)

Qualified applicants should submit their cover letter and resume, no later than November 22, 2023, to:

Human Resources at champ_careers@jfs.ohio.gov
937-484-1500, ext. 2749

Any offer of employment is subject to background investigation including, but not limited to, prior or current employment, criminal background checks, fingerprinting, and Child Welfare history checks.

Champaign County is an Equal Opportunity Employer

Champaign County is committed to providing access and inclusion and reasonable accommodation in its services, activities, programs, and employment opportunities in accordance with the Americans with Disabilities Act (ADA) and other applicable laws. To request a reasonable accommodation due to a disability, please contact Human Resources at 937-484-1500 ext. 2749 (Ohio Relay available).