



Brenda Rock  
Director

**NOTICE OF JOB OPPORTUNITY**  
**Part Time Parent Peer Support Specialist**

The Champaign County Family and Children First Council is accepting resumes for the position of Parent Peer Support Specialist.

**MINIMUM QUALIFICATIONS:**

Be a biological, adoptive, kin parent, or non-related family member of a youth with emotional or behavioral challenges and has had systems experience with a child in a child serving system ((i.e. mental health, child welfare, probation and special Education).

Any offer of employment is subject to background investigation including, but not limited to, prior or current employment, criminal background checks, and fingerprinting.

A high school diploma or the equivalent and have computer experience or the aptitude to learn computer -based documentation and tasks.

**DUTIES:**

- Educate families about Family peer support services and work with them to create family support goals.
- Provide advocacy (school, court, medical and general) as desired by families being served while modeling and teaching advocacy skills and effective communication styles that will contribute to the family's future success in self-advocacy.
- Appropriately document family support and advocacy activities and progress of the program through the OASCIS data system.
- Provide information regarding community-based treatment options, service opportunities, active support groups, financial support, advocacy, and training opportunities.
- Assist families in coordination of family recreation activities that will enrich family relationships and rebuild natural support systems.
- Educate families to respite opportunities through use of natural supports, informal supports and community resources.
- Attend and participate in local individualized meetings for families.
- Participate in activities that further the education of the community and government on topics that affect our families, enhance service delivery within our county, advocate for systems change, and enrich relationships with other community partners as requested.
- Actively participate in all required training opportunities within the scope of employment and pursue further enrichment/training opportunities as they become available, and scheduling allows.
- Participate in regular staff and volunteer meetings.
- Other duties as determined necessary to fulfill the goals/purpose of the Council.

**This is a grant funded position provided by the Ohio Department of Children and Youth from July 1, 2023 – June 30, 2025. Continuation of the program beyond grant completion is subject to determination by ODCY and the Champaign County Board of Mental Health and Addiction Services.**

**Salary/ Pay Range**

\$18.00 - \$22.00 per hour, based upon experience

- Flexible work hours offered
- Paid sick leave, if earned leave is available
- Paid vacation after 1 year of service or with 1 year of prior countable service
  - Paid personal days, prorated accrual based on start date
  - Ohio Public Employees Retirement System (OPERS)
    - Deferred compensation plans available

**Qualified applicants should submit their cover letter and resume, no later than February 21, 2024, to:**  
Human Resources

[champ\\_careers@jfs.ohio.gov](mailto:champ_careers@jfs.ohio.gov)

Champaign County Family and Children First Council  
1512 S. US Highway 68, Suite N100, Urbana, OH 43078  
937-653-4490

**Champaign County is an Equal Opportunity Employer**

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