



MONTGOMERY COUNTY
 Department of Human Resources
 451 West Third Street, 9th Floor
 Dayton, OH 45422

<http://www.mcoho.org>

**INVITES APPLICATIONS FOR THE POSITION
 Social Program Specialist - Wendy's Wonderful**

An Equal Opportunity Employer

SALARY
 \$25.95 - \$31.64 Hourly

OPENING DATE: 07/16/21

CLOSING DATE: 07/29/21 11:59 PM

POSITION OVERVIEW:

Under general supervision of the supervisor of Adoption & Foster Care Resources carries out a recruitment program aimed specifically at children waiting for placement; meets to begin case file review & schedules initial meeting with child.

Union: Professionals Guild of Ohio

This is a grant funded position.

SUMMARY OF JOB DUTIES

SUMMARY OF JOB DUTIES

Protecting children and strengthening families are the core of Montgomery County Children Services' mission. We investigate thousands of claims of abuse and neglect each year. When the court places a child in our custody, our primary goal is to make that family whole again. This is accomplished through ongoing case management with birth families who strive to minimize that trauma and quickly facilitate a safe and stable environment.

If reunification is not possible, our staff will tirelessly work to match a child with a loving adoptive family. We have a proud history of ensuring safety and happiness for Montgomery County children in foster care at any given time.

Under supervision of the supervisor of the Wendy's Wonderful Kids Program, carries out a recruitment program aimed specifically at children waiting for adoptive placement; meets with assigned caseworkers to introduce the role of Wendy's Wonderful Kids. Assists in the development of the adoption recruitment profile. Works as a part of the child's permanency team.

Meets with all children on the caseload on a monthly basis preferably in person & one-on-one, to develop trust & openness; conducts in-depth reviews of existing case files & case plans.

Determines child's strengths, challenges, desires & preparedness for adoption & whether the child has needs that should be addressed before moving forward with adoption; assists in the development of a focused recruitment plan.

Maintains regular, on-going contact with persons close to & knowledgeable about the child; maintains monthly contact with the caseworker.

Based on file review, interviews with significant adults and obtains input from the child; develops a comprehensive recruitment plan for each of the assigned children; each child has a recruitment plan.

Conducts diligent research of potential adoptive families & identified connections to additional resources; conducts aggressive follow-up with contacts identified with the knowledge of the caseworker.

MINIMUM QUALIFICATIONS AND REQUIREMENTS

Master's degree in Social Work or closely related field PLUS two years of social work experience in Child Welfare, Mental Health or Family Services

-OR-

Bachelor's degree in Social Work or closely related field PLUS five years of social work experience in Child Welfare, Mental Health or Family Services

Must possess a valid driver's license with an acceptable driving record and proof of valid auto insurance.

*Experience to include specific assignments working with foster parent programs

SUPPLEMENTAL INFORMATION

In order to be considered for this position, you must apply on-line through this posting website. We no longer accept paper applications.

We cannot give you credit for your qualifications, experience, education and training in the job selection process if you do not provide it in your on-line application.

We will communicate with you through the email you provided in your profile and job application. Be sure to check your email often.

Social Program Specialist - Wendy's Wonderful Kids Supplemental Questionnaire

1. Please select the degree you possess in Social Work or closely related field.
 - Bachelor's degree
 - Master's degree
2. How many years of social work experience do you have in child welfare, family services and/or mental health?
 - Less than 2 years
 - 2 years to less than 5 years
 - 5 years or more
- * 3. Are you a current or former employee of Montgomery County Department of Children Services?
 - Yes No
4. Do you have a valid drivers license with an acceptable driving record and auto insurance?
 - Yes No

* Required Question