

NOTICE OF VACANT POSITIONS

Address all inquiries to: Courtney L. Lower, HR Administrator/Knox County JFS
117 E. High St., 4th Floor
Mount Vernon, OH 43050
Fax: 740-392-1249
Email: Courtney.Lower@jfs.ohio.gov

Post Date: Nov. 13, 2020
Base Pay: \$17.55

End Date: Vacant until filled
Work Unit: Children Services

Working Title of Position: Social Service Worker 2 - Intake

This is a full-time, bargaining unit position. Core agency hours are Monday - Friday, 7:30 a.m. to 4:30 p.m. Periodic on-call required.

JOB DUTIES:

Seeking a caseworker to work one-on-one with families to promote child safety. The successful candidate will assess families in distress or where there are claims of abuse and neglect of adults/children. Services may include individual interviews, collateral contacts, social history, genograms, social network map, family risk assessment and referrals for further assessments. Caseworkers may maintain caseload of families in need of services to strengthen the family; (i.e., prevention, early intervention, ongoing cases, foster care and adoption, excluding child care services). This individual should be driven and energetic to manage a complex caseload in a fast-paced environment.

Significant amount of time spent in the field conducting interviews and gathering information and routine home visits. Cooperates with the law enforcement officials, attorneys, and prosecutors. Offers testimony at court hearings/trials periodically. Serves as on-call worker assigned to handle after-hour emergencies. We offer a competitive benefit package and retirement plan.

The minimum qualifications are as follows: 1) a bachelor's degree in human services-related studies, or; 2) a bachelor's degree in any field and have been employed for at least two years in a human services occupation, or; 3) an associate degree in human services-related studies, or; 4) been employed for at least five years in a human service-related occupation. For employment to continue, a person described in Option 2, 3, or 4 must obtain a job-related bachelor's degree not later than five years after the date of employment with the agency commences. Per Section 5153.122 of the ORC, each caseworker shall complete at least ninety hours of in-service training during the first year of the caseworker's continuous employment. After the first year of continuous employment, each caseworker annually shall complete thirty-six hours of training in areas relevant to the caseworker's assigned duties. Applicant must also have a valid driver's license.

Those interested may submit a resume via email at Courtney.Lower@jfs.ohio.gov.