

Vacancy: Two Youth Leader II Positions

Children Service Unit/McCollough Children's Home (Shift Work)

Duties include but not limited to: Guides and supervisors children assigned to living quarters; schedules, assists, and monitors work assignments for the residents of the home; advises and guides the residents in meeting school work, resident work requirements; guides and advises and corrects when needed the behavior of the residents (following Ohio laws and agency policy); ensures that resident's basic needs are met (e.g., clothes, toiletries, support of and correction of actions, etc); resolve problems that the residents may have (by listening to the problem and advising them on what actions they may take to resolve the problem); performs general clerical duties; controls and accounts for activity or spending money that each resident may have.in his/her life, prepares meals as needed (breakfast, lunch, dinner); washes and dries clothes for residents as needed; organize-plan activities for residents; does cleaning of facility as needed, and as appropriate to assigned shift.

Transports residents to and from residence (e.g., school activities, doctor appointments, hospital, if needed, etc). Position requires driving in all kind of weather situations. Must be able to attend required trainings and staff meetings as assigned. Position requires shift work. Position requires a valid Ohio Driver's License and proof of County required auto insurance.

Qualifications: Minimum: Completion of undergraduate major core course work in psychology, social work, (human services), or similar field/or- one course or six months experience in child psychology, one course or six months experience in abnormal psychology, one course or six months experience in verbal communications, one course or six months experience in functional daily living skills; six months experience in social welfare, and one course or six months experience in child management; one course or six months experience in math and computer skills;/or education, training and/or experience in an amount equal to the Minimum Qualifications stated. Successful applicant must be able to support regular and predictable attendance. Position may require at various times lifting 25 to 50 lbs.

- Note:
- (1) If courses and/or experience are claimed to meet qualification, documentation must be provided.
 - (2) The successful applicant should be aware and prepared to deal with exposure to clients that could have various health/physical/mental/emotional problems and/or behavioral problems.

Applications for position must be made in writing. Submit application and resume to Human Resources, Jefferson County Department of Job and Family Services, 125 S 5th St., Steubenville, Ohio 43952.