



Protecting Children by
Strengthening Families

Job Title: Management Analyst 2 (SACWIS Specialist)

Location: 855 W. Mound St.

Job Type: Full-Time

Starting Salary: \$28.33

Company Description

Franklin County Children Services is a public agency mandated by federal and state laws to protect children from abuse and neglect. The agency works in partnership with over 100 agencies and organizations, as well as caregivers, adoptive families, and volunteers to ensure that every child has a safe and stable home. Franklin County Children Services is dedicated to making a positive impact on the lives of children and families in the Central Ohio community.

Benefits of Working for us

- Hiring Bonus up to \$1,500
- Low Premium Medical, Dental, & Vision
- OPERS (Ohio Public employment Retirement System)
- Life Insurance Coverage at no cost (up to 50,000)
- Tuition Reimbursement
- EAP Program
- Additional Raises over the next three years (based on continuous service)
- Generous personal, vacation, & sick time.

Role Description

This is a full-time on-site role for a Management Analyst 2 (SACWIS Specialist) at Franklin County Children Services located in Columbus, OH. As a Management Analyst 2 (SACWIS Specialist), you will be responsible for analyzing and evaluating complex programs, policies, and procedures related to the State Automated Child Welfare Information System (SACWIS). You will provide support in the development, implementation, and maintenance of SACWIS-related projects and initiatives. Your role will involve collaborating with cross-functional teams, conducting research and data analysis, and making recommendations to improve the effectiveness and efficiency of child welfare programs.

Key Responsibilities

- Oversees research and resolution of issues with SACWIS data, including but not limited to critical incidents, placement leaves, providers, etc. Serves as the liaison to any group needed to research and resolve issues, such as Program, Placement, and Fiscal divisions, as well as our provider network and others. Performs data analysis, statistical reporting, and variance analysis on SACWIS data, using SQL database queries, Excel spreadsheets, database functions, or pivot tables.

- Responsible for paid placement payment generation from SACWIS, including SACWIS setup and issue resolution. Also responsible for Federal reimbursement claims based on these payments using SACWIS.
- Performs other related duties as assigned*

Qualifications

- Bachelor's degree in a relevant field (e.g., Social Work, Public Administration, Business Administration, Computer Science)
- Experience in program analysis and evaluation, preferably in a child welfare or social services environment
- Knowledge of State Automated Child Welfare Information System (SACWIS) and related policies and procedures
- Strong analytical and problem-solving skills
- Excellent written and verbal communication skills
- Ability to work independently and collaboratively in a team environment
- Attention to detail and ability to manage multiple priorities
- Proficiency in data analysis and interpretation
- Experience with data visualization tools and software

Certification or Licensure

- Valid Ohio Driver's License
- Automobile insurance coverage compliant with Franklin County Children Services policy.
- ***Travel can occasionally include out of state travel which may require airline travel.***

American with Disabilities Specifications

Work Environment - Office environment

Physical Requirements:

- Prolonged periods of sitting at a desk and working on a computer.
- Ability to occasionally lift and move objects weighing 10 – 25 lbs.
- Occasional pushing, pulling, kneeling, reaching, and standing.

How to Apply

Please send applications and resumes to fccshr@fcs.us.

For information on FCCS, including employee benefits and our company culture, visit our website at

<https://externalfcsapps.fcs.franklin.oh.us/FCCSForms/Employment.aspx#!/jobs/list>

All qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.