



INCOME MAINTENANCE

Christine Wireman, Supervisor
Geanna England, Supervisor

HARDIN COUNTY DEPARTMENT OF JOB & FAMILY SERVICES

Helping Families

175 W. FRANKLIN ST, STE. 150, KENTON, OHIO 43326
419-675-1130 OR 1-800-442-7346

1ST FLOOR FAX, PUBLIC ASSISTANCE 419-675-1100

2ND FLOOR FAX, SOCIAL SERVICES/BUSINESS OFFICE 419-674-2340

www.co.hardin.oh.us/jfs

John C. Folk, Director

Jodi Tudor, Business Administrator



CHILDREN SERVICES

Sherry Scott-Ward, Administrator
Cheryl Osborne, Supervisor
Amanda Mellott, Supervisor

Hardin County Department of Job and Family Services is seeking applicants for the position of **Social Services Worker 2.**

Classification and Pay Range: Social Services Worker 2, Pay Range: 29 - \$18.39 starting or higher depending on experience.

Work Schedule: Flexible Hours: Non-Typical work hours

Essential Duties:

Respond to reports of abuse, neglect, dependency and families in need of children services; conduct face to face or phone interviews with children, parents, alleged perpetrators and community members; complete required visits to family homes and make assessments; completes all investigations; determines immediate safety of children and monitors and reassess on an ongoing basis. Documents all work related activities within established timeframes, completes additional reports as required. Attends and testifies in court hearings.

Qualifications:

Bachelor's degree in human services related studies.

Additional Considerations will be given to those with the following:

**Bachelor's degree in any field and employed for at least two years in a human service related occupation.

**Associate degree in human services related studies.

**Employed for at least five years in human services related occupation.

***For employment to continue a person must obtain a job-related bachelor's degree not later than five years after the date of employment.*

Qualified applicants should submit resume and cover letter to:

Hardin County Department of Job and Family Services

175 W Franklin St., Ste 150, Kenton, Ohio 43326

Or Email: Jodi.Tudor@jfs.ohio.gov

EEOE

Position open until Filled

BOARD OF HARDIN COUNTY COMMISSIONERS

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