

RMS Auditor

As part of the agency's Fiscal Department, the RMS Auditor will audit and analyze all Random Moment Sample (RMS) observations as identified quarterly by the Ohio Department of Job and Family Services (ODJFS) that are completed by agency staff and the Candidate for Foster Care (CFC) tab within Voluntary Protective Services (VPS) or Court Ordered Protective Services (COPS) cases.

Will review RMS data on a quarterly basis and prepares meaningful, concise, and accurate reports for the Chief Financial Officer, Executive Council, and management. Analyzes case plan and child benefit data from SACWIS and creates revenue impact reports. Assists the Director of Auditing in analyzing Title IV-E claim data to ensure revenue maximization for the Agency.

Will analyze, review, and audit case plans for all VPS and COPS cases for the accuracy of the Candidate for Foster Care tab for FCCS, PFSN, and NYAP cases. Determine if the current case activities by using the SAR, supervisory conference activity logs, 90-day reviews, and caseworker activity logs support that a youth is a candidate for foster care. Other duties as assigned.

Advantages of Working at Franklin County Children Services:

- Health Care Benefits - Medical/Dental/Vision/RX/Mental Health/EAP
- Life Insurance Plans
- 10 Paid Holidays, 5 Personal Days and 2 Weeks' Vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition Reimbursement
- College loan repayment and Perkins Loan Deferment/Pay-Off
- Longevity Pay/Length of Service Pay
- Opportunities for Advancement!

Qualifications:

- Completion of undergraduate major program core coursework in business administration, management science or public administration; or 2 years exp. In research & analysis & written documentation of findings or equivalent.
- Knowledge and understanding of both Title IV-E and SSI programs, laws, rules, and procedures of RMS case plans.
- Experience using or supporting two or more modules of Ohio SACWIS computer program (from among Intake, Case, Provider, and Financial); as well as database query experience (e.g. Oracle, SQL Server, Access).
- All positions are subject to a criminal background, fingerprinting, employment verification, and motor vehicle report checks.

You can view a complete position description and get additional details about openings on our website at <http://childrenservices.franklincountyohio.gov/about/employment.cfm>