

PMO Manager – IT Department

As part of the agency's IT Department the PMO Manager will develop project, system and/or section policies and establish systems/programming standards, plan and monitor systems projects & activities which may include systems integration, assist superiors with long range-planning & budget preparation, evaluate software and/or hardware products for acquisition, and meet with agency staff to discuss projects & resolve technical problems.

Supervises and directs subordinate personnel and contract staff; performs project management functions for high-level & complex analysis & design of automated information systems.

This position will establish and manage a program office that manages agency projects while introducing policies and procedures to standardize the practice, and ensure they are followed. Monitors and manage the program and ensure that program objectives remain consistent with the overall business strategy and consult regarding business development efforts where needed. Ensure the quality and timeliness of all defined projects, manage inter-project dependencies and issues, and track, evaluate, and report project and program performance. Work with senior leadership to improve the agency's business and objectives.

Develops and provides IT environmental documentation. Assists in the troubleshooting of "IT Service Desk" calls as it pertains to networking and software problems; consults with users on possible solutions. Participates in staff development/training, as directed. Participates in conferences, committees/workgroups and other department/agency meetings as requested.

The successful candidate will have a bachelor's degree in technology or a related area. PMP, Scrum Master or KT certification. ITIL certification. 10-12 years in an advanced, fast-paced Information Technology environment managing a mixture of technology and business projects. Government experience in IT. 3-4 years as a Manager or Supervisor of a PMO using mechanized, industry-recognized project management tools.

This position requires the completion of undergraduate core coursework in computer science, OR completion of undergraduate core coursework in any academic major which included at least one course in each of the following: advanced-level computer programming language (for example, COBOL, Delphi, Java, Powerbuilder, Visual Basic, PL 1, SAS PCS, Pacbase, Full Visual Suite, Designer 2000, Developer 2000, C, C++, Visual C, ECL, or Visual Studio), logic-based mathematics, data base concepts (for example, Oracle, Microsoft Access, Paradox, Sybase, IMS DB, DB2, Cache, DMS, or RDMS), computer systems analysis & design, & basic data processing concepts.

You can view a complete position description and get additional details about openings on our website at <http://childrenservices.franklincountyohio.gov/about/employment.cfm>