

Accountant 2

As part of the agency's Fiscal Department, the Accountant 2 will analyze, review, and reconcile Title IV-E Reimbursements for the agency and both managed care entities. Works with the SACWIS team and managed care entities to obtain paid placement information monthly and complete the same reconciliation between projected payments and reimbursements received. In addition, audit testing will need to occur on a sample of foster parent per diem payments for both NYAP and PFSN.

Will also analyze, review, and audit internal agency financial and other information identified. This includes agency expenses (monthly), revenue (monthly), contracts, and other required compliance areas (for example: Child Support, Social Security, Title IV-E Requirements, County Auditor Requirements, A-133 Audit Requirements, Ohio Administrative Code, Council on Accreditation, and Performance Improvement Plans/Corrective Action Plans).

Annually, will prepare the per diem rate breakdowns for all paid placement contracts. Obtain contracted per diem rates from contracts. Will also conduct audits and/or reviews of Agency Contracts with Vendors and Providers and may include on-site auditing fieldwork. Prepare or provide information for reports of analysis, reviews, or audits completed for distribution to applicable agency department(s).

Advantages of Working at Franklin County Children Services:

- Health Care Benefits - Medical/Dental/Vision/RX/Mental Health/EAP
- Life Insurance Plans
- 10 Paid Holidays, 5 Personal Days and 2 Weeks' Vacation after your first year!
- We contribute 8.5% of your OPERS contribution
- Tuition Reimbursement
- College loan repayment and Perkins Loan Deferment/Pay-Off
- Longevity Pay/Length of Service Pay
- Opportunities for Advancement!

Qualifications:

- Bachelor's degree (major in Accounting) or Associate's degree (major in Accounting) with 5 years relevant Account Clerk experience in the fiscal department of a public agency.
- Knowledge of Financial Accounting Standards Board and/or Governmental Accounting Standards Board financial reporting requirements, as well as agency, state, and federal accounting practice, policies & procedures.
- Training and experience in the use of financial spread-sheet software (Excel, Lotus, Quattro Pro).
- All positions are subject to a criminal background, fingerprinting, employment verification, and motor vehicle report checks. Also, all offers of employment are contingent on receipt of a negative pre-employment drug test.

You can view a complete position description and get additional details about openings on our website at <http://childrenservices.franklincountyohio.gov/about/employment.cfm>