



DELAWARE, COUNTY OF (OH)
invites applications for the position of:

Social Service Worker III

SALARY: \$20.14 - \$23.67 Hourly

DEPARTMENT: Board of Commissioners

DIVISION: Job & Family Services

OPENING DATE: 10/29/20

CLOSING DATE: 11/20/20 11:59 PM

OBJECTIVES:

Individual is responsible for providing case management services to families or investigates allegations of abuse/neglect/dependency of children. The individual works closely with community partners and families to provide services to families in the Delaware County community. Individual reports to the Social Services Supervisor.

JOB STANDARDS:

- Bachelor's degree in behavioral science, social science, education, or a human services related field
- Must have 102 hours of CORE training within the first year of employment and continuing education of 36 hours per year thereafter.
- Adult Protective Services (APS) core training a plus.
- Adoption/Foster Assessor certification a plus.
- Licensed Social Worker (LWS) a plus.
- Must possess a valid Ohio Driver's License and proof of insurance that complies with the County policy combined with an acceptable driving record.
- Must meet and maintain qualifications for driving on county business as a continued condition of employment.
- All required licenses and certificates must be maintained as a condition of continued employment.

ESSENTIAL FUNCTIONS:

- Investigates reports of abuse/neglect/dependency and exploitation of children and adults aged 60 and over to determine the validity of the reports and to assure the safety of the involved individuals in accordance with agency policy and procedures and Ohio Administrative Code;
- Removes individuals from their homes when the investigation reveals that the individuals are in immediate danger of physical injury, emotional harm, or neglect;
- Hold as confidential, all aspects of the job;
- Consults with the Prosecutor's Office regarding criminal and/or juvenile court filings;
- Files with the Probate Court when deemed necessary to protect adults aged 60 and over in immediate risk of harm;
- Prepares investigations and ongoing summaries for the Prosecutor and case records;
- Testifies in Juvenile and/or Common Pleas Courts regarding evidence gathered during the course of the investigation and/or case planning;
- Is on 24-hour emergency call for one week periods as scheduled;
- Provides crisis intervention and other case management services to individuals;
- Creates and maintains case records that contain necessary investigation documentation, related activities, and State required documentation;

- Works with other public and private agencies in obtaining and providing necessary information concerning referrals;
- Conducts community training on issues pertaining to child abuse and neglect;
- Creates correspondence, completing forms and developing reports associated with the public assistance operations;
- Handles client complaints and public inquiries regarding programs;
- Mentors students, college interns and new employees;
- Demonstrates regular and predictable attendance;
- Attends various training sessions, video conferences, and workshops.
- Performs typing, word processing, and related computer operations;
- Works overtime and outside of typical work schedule/business hours as required; and
- Other duties as assigned.

SUPPLEMENTAL INFORMATION:

Complete job description is available on the [Class Specifications](#) page.

**Equal Opportunity Employer
M/F/D/V**

10 Court St.
Delaware, OH 43015
740-833-2120

Position #2000077
SOCIAL SERVICE WORKER III
MB

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