

Children's Services Worker - Kinship Coordinator (1915-12) 2 vacancies

Deadline to Apply: June 17, 2019

Work Location:

Job & Family Services
222 E. Central Parkway
Cincinnati, OH 45202

Work Hours: Full Time – 80 hours biweekly

Starting Salary: \$18.17-\$24.69/hourly

NOTE: Applicants for positions with Hamilton County Job and Family Services are subject to background screening in accordance with the document: "[Offenses that May Disqualify Candidates for Employment](#)." Convictions from this list may disqualify a candidate for employment with HCJFS.

Requirements (Education, Experience, Licensure, Certification):

- Master's degree in Social Work (or Human Services related); or Bachelor's degree in Social Work (or Human Services related)
- Must possess a valid driver's license issued in the state of residency.
- Must have the use of an insured automobile.
- A criminal records check conducted by the Bureau of Criminal Identification and Investigation and the FBI is required.

Job Duties (Summary):

- Provides child specific relative/non relative search efforts for a caseload of children in interim/temporary custody as part of out of short and long term home care placement options and concurrent planning; works with children, parents and other family members to identify relatives and other family and child connections; reviews entire case records and collaborates with other divisions within JFS to identify relatives and other family connections; works directly with the caseworker, child, biologic family (paternal and maternal), team members, known fictive kin, siblings, adopted siblings in the identification and assessment of appropriate kin.
- Conducts relative homestudies in accordance with OAC rule and HCJFS policy; makes recommendations for approval based on assessment; completes timely assessment appropriate to urgency of need.
- Conducts needs assessment with family; develops plan of support in collaboration with kinship provider, caseworker and team and arranges or ensures necessary support and services are delivered in accordance with the caregiver and family needs; serves as an advocate and point of contact for the kin caregiver.

- Serves as kinship resource for casework staff; provides formal training and information regarding needs and available resources for kinship families; establishes relationships with community public and private stakeholders which includes community advocacy and outreach in support of kinship families.
- Completes activity logs and data entry into Protect Ohio database and SACWIS; completes reports as required; attends court and other meetings as necessary.
- Attends necessary approved training as required.
- Performs other casework related duties as assigned.