



**Tough times never last,
but tough people do.**

-Robert H. Schuller

NCWWI.org

CHAMPAIGN COUNTY DJFS

SOCIAL SERVICES WORKER I

CHAMPAIGN COUNTY DJFS (CCDJFS) IS SEEKING A DEDICATED AND MOTIVATED INDIVIDUAL FOR A SOCIAL SERVICES WORKER I POSITION

DESIRED SKILLS

- Familiarity with electronic document systems/scanning
- Experience with Microsoft Office, Word, Excel, etc.
- Familiar with available community services/resources
- Skilled at typing and organizing information
- Able to multi-task
- Team Oriented
- Efficient
- Patient

SALARY AND BENEFITS

STARTING PAY: \$15.88/HOUR
BENEFITS:

- OPERS
- Modified work hours
- Health Insurance Paid at 80%
- Employee paid dental and vision
- Deferred compensation plans available
- Paid vacation (after one year of service)
- Paid sick leave (once accrued and available)

EDUCATION/EXPERIENCE

Associates degree, 2 years technical training, or completion of undergraduate coursework in social science, early childhood development, or related field; or an equivalent combination of relevant education and experience

DUTIES

Primary duties include providing a wide range of support activities which include providing transportation, supervising and monitoring parent/child visits, completing relative search functions, sending correspondence to relatives, searching for out of home care providers for youth, attending meetings, and determining eligibility for programs within the social services department.

SUBMIT RESUME AND COVER LETTER TO:

Angela Robeson, Human Resources
1512 South US HWY 68, Suite N100
Urbana, Ohio 43078
937-484-1500
angela.robeson@jfs.ohio.gov

Apply Online at <https://www.governmentjobs.com/careers/champaignjfs>

Any offer of employment is subject to background investigation including, but is not limited to, prior or current employment, criminal background checks, fingerprinting, and Child Welfare history checks.

CHAMPAIGN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

