



CHAMPAIGN COUNTY

DEPARTMENT OF JOB & FAMILY SERVICES

Stacy Cox, MSW
Director

NOTICE OF JOB OPPORTUNITY

Child Support Enforcement Agency (CSEA) Staff Attorney/Supervisor I

The Champaign County Department of Job and Family Services is accepting resumes for the position of CSEA Staff Attorney/Supervisor I.

MINIMUM QUALIFICATIONS:

Admission to the Ohio Bar per Section 4705.01 of the Ohio Revised Code.

PAY RANGE: \$42,265.60 to \$56,784.00 annually based on experience.

DUTIES:

The primary purpose of the Attorney/Supervisor I position is to prepare various legal documents (e.g., legal briefs, memorandums, and pleadings; initial child support orders, modifications, interstates and paternity cases) as well as to participate in and conduct litigation processes related to child support cases. In addition, the incumbent advises agency employees on all legal matters including issues related to child support cases and directly supervises line staff relative to this position. The staff attorney will be a county employee and shall not perform any independent legal functions/representation while employed with the agency. This position is overtime exempt.

FRINGE BENEFITS INCLUDE:

- Health insurance paid at 80%
- Employee paid dental and vision
- Paid sick leave if leave available
- Paid vacation (after 1 year of service) or after accumulated if applicant has prior countable service
- OPERS
- Deferred compensation plans available

This position will remain open until filled. Qualified applicants should submit a resume and cover letter to:

Angie Robeson, Human Resource Officer
Champaign County Department of Job and Family Services
1512 S. US Highway 68, Suite N100, Urbana, OH 43078
Fax: 937-484-1506 or email: Angela.Robeson@jfs.ohio.gov

Champaign County is an Equal Opportunity Employer

1512 S US Highway 68, Suite N100
Urbana, Ohio 43078
jfs.gochampaign.com

Phone: 937-484-1500 or 1-800-837-4290
Fax: 937-484-1506