



Accepting Applications

Do you want to be part of an organization that is committed to children and families? ACCS was founded in 1876 by philanthropist John S. Fowler. ACCS reviews top tier talent so that our mission of **Protecting Children, Strengthening Families & Securing Futures** continues for generations.

Human Resource Specialist (Posting # 138371). This specialized position is responsible for assisting the Human Resource Manager in Human Resource activities including recruitment, retention, promoting a diverse and learning organizational culture. Other general human resource responsibilities are as assigned. Minimum Qualifications include: Bachelors' degree in Business Administration-Human Resource or related field or equivalent human resource experience, 2-3 years prior experience in human resources with degree, HRIS software knowledge and Microsoft Suite experience, and valid driver's license and ORC compliant auto insurance coverage. Prior experience with government and/or non-profit recruitment preferred. **Position Open until filled, for full consideration external candidates apply by 8/13/21.** ACCS offers Health, Dental & Vision Insurance, OPERS, holiday, sick, vacation, optional deferred comp. and much more.

Apply via www.athenschildrenservices.com/pages/employment-opportunities-4 EOE/M/F/D/V & TIC Employer