

Program Administrator – Allen County Children Services

Allen County Children Services is seeking a Program Administrator for our Family Support unit. The applicant will be responsible for the administrative oversight, assessment, direction, implementation of ongoing policies in our Family Services and Foster Care department. Monitors, interprets, and implements agency practice and policies in accordance Ohio Administrative Code (OAC), for compliance in providing service to the children and families we serve. Ensures delivery of service focuses on safety, permanency and wellbeing of families; develop, organize and implement community support services; responsible for budgets and personnel oversight of the Family Services and Foster Care department.

The preferred candidate will possess a Master's Degree in social work or related field and have ten years' experience in child welfare, with a minimum of five in Supervision. Excellent communication, organization, critical thinking, and writing skills; respect for cultural diversity and a demonstrated commitment to cultural sensitivity are expected.

Applicants must possess a valid Ohio driver's license. Candidates may email resumes to Joanne Sidener, Fiscal Supervisor, Allen County Children Services, at, joanne.sidener@jfs.ohio.gov by September 25, 2020.