

Ohio START Program Manager

Title: Ohio START Program Manager

Reports to: Director of Ohio START

The Public Children Services Association of Ohio (PCSAO) seeks an Ohio START Program Manager to join the Ohio START Pilot Program team.

Summary of Position

The Ohio START Program Manager will work with the Director of Ohio START to assist with the implementation and management of the Ohio START Pilot Program. This is a part-time grant-funded contract position (no more than 25 hours/week). The program manager will report to and work closely with the Director of Ohio START and other staff as identified.

The responsibilities for this position include but are not limited to: assisting the Director with leading one of the two Ohio START consortiums, providing technical assistance to PCSAs in relation to implementation of the Ohio START program, serving as a liaison for Ohio START with partner agencies, assisting with reporting requirements for the program, participating on the Ohio START Steering Committee, presenting trainings on the pilot program, promoting the program, and providing general assistance to the PCSAs and START partners.

Qualifications

- Prefer a bachelor's degree in social work or related field;
- Must have considerable experience working in the field of child welfare and substance abuse as well as experience working with pilot programs;
- Must have experience with MS office skills and cloud storage options;
- Strong project management and time management skills; highly organized and detail-oriented;
- Experience with facilitating groups, meetings, and providing trainings
- Ability to travel the state;
- Ability to work from home or another off-site location

Applications

To apply, please send a letter of interest and resume to Fawn Gadel, Director of Ohio START via email, Fawn@pcsao.org. All applications must be received by 5:00pm, September 28th, 2018. .