

FULTON COUNTY JOB & FAMILY SERVICES

EMPLOYMENT POSTING

Fulton County Job & Family Services has an exciting opportunity for a Social Service Worker 2 within the Children Services Department in the Investigative Unit. A qualified candidate must have the ability to assess family dynamics and draw valid conclusions about child safety, maintain caseload of children/families that have been determined to require the protective assistance of agency and the ability to prepare accurate reports and meet multiple deadlines.

CLASSIFICATION:	Social Service Worker 2 (On-Going Unit)
DIVISION:	Public Children Services Agency
COMPENSATION:	Experience Incentive
HOURS OF WORK	8:00am to 4:30pm varies, on-call time
POSTING DATE:	March 25, 2019

POSITION DESCRIPTION:

85% CHILDREN SERVICES ON-GOING CASE MANAGEMENT:

- Maintains caseload of children/families who have previously been determined to require the protective assistance of the services of the agency (i.e., ongoing clients) as determined appropriate and/or manages caseload of foster care placements.
- Continues to assess the risk of returning children home in conjunction with working with the biological parents.
- Works closely with Foster Parents and/or Residential Placement agencies and connect children and families to community resources.
- Responsible for medical and educational needs of children in custody.
- Documents all incoming and outgoing calls pertaining to each case.
- Makes required visits to children in placement.
- Appears in court and works in conjunction with law enforcement and the judicial system.
- Provides/arranges counseling, transportation and other services as needed.
- Organizes, participates in family service coordination meetings.
- Assists in organization and coordinates team meetings. Prepares assigned cases for administrative or judicial procedures as required.
- Participates in legal action to establish legal guardianship in cases related children, to include testifying in court as necessary.
- Provides all case information to attorneys and the judge for pre-trial custody hearings, prepare case plans and case plan amendments in the event of changes, prepare and conduct semi-annual reviews, appear and/or testify in court for children and families, prepare children and families for court, schedule annual reviews with prosecutor/court file, file abuse and neglect complaints.
- Meets procedural deadlines governing the management of social services cases set by the State of Ohio and ensures that this documentation is complete.
- Competes monthly and quarterly reports and enter events into SACWIS.
- Completes all reports/paperwork in an accurate and timely manner.

5% BACK-UP FOR PROTECTIVE SERVICE IN-TAKES:

- Receives reports of child abuse and/or neglect.
- Receives reports of abuse, neglect, or exploitation of older adults (60 years and older).
- Completes intake information in SACWIS. Alerts the supervisor of intake of the report to determine safety issues.

5% ON-CALL SOCIAL SERVICES:

- Serves as on call social service worker (e.g. on weekends, holidays, and after business hours) for the receipt of reports of alleged abuse or neglect regarding children and adults 60 years and older.
- Takes initial intake reports, provides crisis intervention services, interviews and conducts investigations, makes initial contact of alleged/confirmed child/elder abuse/neglect, and provides placement services as required.
- Makes referrals to resources in the community.

3% CONTINUING EDUCATION:

- Attends social service related training, conferences, and other educational programs as required by rule.

2% MISCELLANEOUS:

- Other miscellaneous duties as deemed necessary by Supervisor.

MINIMUM QUALIFICATIONS:

Candidates must have completed their undergraduate coursework in social work or a human services related field. LSW preferred, but not required, and experience working with at risk children and families a plus. A background record check will be required as well as a clean driving record and a valid Driver's License.

Within two years of hire, must complete state approved 90 hours of CORE Child Welfare training requirements, and continue to meet the Ohio Revised Code requirements for ongoing training on an annual basis.

DEADLINE DATE: April 5th, 2019

How to Apply:

- Submit a cover letter, resume and application by April 5th, 2019 at 4:30pm to cleininger@fultoncountyoh.com.

Fulton County Workforce Development

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