

CHILD PROTECTION CASEWORKER
PLACEMENT ASSESSOR

To apply for this position, please email resume and cover letter to: Gina.Speaks-Eshler@jfs.ohio.gov. Resume should include 3 references including phone and email contact information.

Department: Clinton County Job and Family Services – Placement Assessor-Placement Unit

Type: 1 Full-Time Position (Rate based on experience)

Probationary Period: 365 Days

Date Posted: February 11,2019 – COB February 25, 2019

Bargaining Unit Position: No

Classified or Unclassified: Classified

Exempt or Nonexempt: Nonexempt

Reports to: Child Protection Unit Supervisor

Minimum Qualifications: Bachelor’s Degree in a social work or a related field, valid Ohio Driver’s License, reliable transportation, excellent communication skills, ability to deal with people in difficult circumstances, competent computer skills. At least one-year relevant adoption/foster care/placement assessment experience. Current assessor certification is required.

Job Duties: Assists applicants applying for foster care and adoption and provides assistance to kinship caregivers. Completes foster/adoptive and kinship home studies, kinship assessments, and step-parent adoption studies. Consults with casework staff to meet placement needs for children in agency care. Consults with casework staff on appropriate matches for children needing an out of home placement.

Maintains caseload of adoptive and foster families and provides supportive services. Provides ongoing support to kinship families when requested. Provides supervision of pre-adoptive and post- adoptive placements. Maintains a caseload of children in JFS permanent custody and provides ongoing adoptive case planning services.

Recruits foster/adoptive homes as prescribed by the agency recruitment plan. Actively recruits families for children in agency permanent custody. Plans and promotes training for foster, adoptive, and kinship families. Documents and reports ongoing training for agency foster parents. Documents activities for all placement activities within the required time frames as mandated by the OAC and agency requirements.

Maintains confidentiality of case and agency information. Complies with agency personnel policies and procedures. Demonstrates regular and predictable attendance.

This job description is not intended to be all inclusive and may be changed at any time with or without notice. It not a contract of employment, express or implied. Job responsibilities may include other responsibilities as assigned by immediate supervisor, Department Head or Elected Official.

Clinton County is an Equal Opportunity Employer.