



Ashland County Department of Job and Family Services

Director
J. Peter Stefaniuk

Commissioners
Michael Welch
Denny Bittle
J.E. Justice

15 West Fourth Street
Ashland Ohio, 44805
(419) 282-5000 Office
(419) 282-5010 Fax
(419) 282-5002 TDD

Attorney

Ashland County Job & Family Services is seeking an attorney to represent the child support enforcement agency.

Duties include: Prepare various legal documents, contracts, financial records & reports; Litigate child support establishment and enforcement; Handle appellate, trial court & administrative cases; Provide legal advice, consultation and research on a wide variety of legal matters/issues; Analyze problem areas and ensure agency compliance with policies, procedures and mandates relating to child support and paternity; Analyze problem areas in programs, services, policies or procedures as assigned; Prepare memoranda and reports for Director.

Respond with resume, cover letter with salary requirements, civil service application and a list of three professional references to Ashland County JFS, 15 West 4th St., Ashland, OH 44805 by June 15, 2018.