

Social Service Worker 2

The Ashland County Department of Job and Family Services has openings for case workers in the Social Services Unit. Duties include receiving and investigating allegations of child or adult abuse or neglect; and/or maintaining a caseload of abuse/neglect cases; preparing cases for judicial or administrative reviews; providing court testimony; preparing and maintaining case notes, forms and correspondence; meeting deadlines; and ensuring compliance with state and federal mandates for children and adult protective services.

Successful applicants must possess an Ohio Social Worker License or be eligible and willing to obtain a license within six months, a Bachelor's Degree in a Human Services related field, a valid driver license with clear driving record, and be available if necessary, to provide emergency services after hours in an on-call rotation with other social service workers. Minimum starting wage is \$14.85 per hour.

Mail resume with cover letter, list of three professional references, and completed Civil Service Application to 15 W. 4th St. Ashland, OH 44805.
Attn: Human Resources

Applications must be received by February 3, 2012