

# **Council On Accreditation (COA) Training Timeline and Descriptions SFY 2009**

## **1. Technical Assistance Information Sessions**

**Facilitator:** Reid Scher, Public Accreditation Project Manager

**Dates:** February 2, 2009, March 19, 2009, April 24, 2009, May 20, 2009 & June 11, 2009

**Time:** 10:00 a.m. – 5:00 p.m.

**Deliverables:**

- Gain knowledge about specific sections of the 8<sup>th</sup> Edition Standards through a review of challenging standards and a Q&A session.
- Enhance understanding of process issues and have the opportunity to ask questions and receive technical assistance in completing the self-study and preparing for the site visit.
- Agencies are encouraged to send their questions ahead of time.

## **2. Customized Training: Introduction to the 8<sup>th</sup> Edition Standards (INTRO)**

**Facilitator:** Wesley Young, COA Training Consultant

**Dates:** January 21-22, 2009

**Times:** 10:00 a.m. – 5:00 p.m.

**Deliverables:**

- Understand the accreditation process, timelines, self-study and site visit requirements;
- Comprehend the structure, core principles, and philosophy of the 8<sup>th</sup> Edition Standards;
- Enhance understanding of the 8<sup>th</sup> Edition Standards;
- Obtain tools and learn practical skills for mobilizing work groups, assigning tasks, and developing timeframes; and
- Learn how to organize and assemble the self-study, prepare for the site visit, and respond to the Pre-Commission Review (PCR) report.

## **3. Customized Training: Delivering Quality Services (DQS)**

**Facilitator:** Wesley Young, COA Training Consultant

**Date:** June 16, 2009

**Time:** 10:00 a.m. – 5:00 p.m.

**Deliverables:**

- Comprehend the structure, core principles, and philosophy of the 8<sup>th</sup> Edition Standards;
- Enhance understanding of the 8<sup>th</sup> Edition Standards, including the following standards: Behavior Support and Management, Client Rights, Administrative Service Environment, and Training and Supervision; and
- Learn how to successfully examine and integrate Performance and Quality Improvement, Performance and Outcomes Measurement, and Analyzing and Reporting Information into the service delivery process.

## **4. Customized Training: Adoption Home Study Training**

**Facilitator:** Etta Lappen-Davis, COA Training Consultant

**Date:** March 24, 2009

**Time:** 10:00 a.m. – 5:00 p.m.

**Deliverables:**

- COA will provide a one-day standards training to review the adoption standards and discuss home studies, assessments, post-adoption services, etc. with the intent of helping agencies understand how to effectively implement these standards

## **5. Customized Training: Performance and Quality Improvement (PQI)**

**Facilitator:** Wesley Young, COA Training Consultant

**Dates:** February 12-13, 2009

**Time:** 10:00 a.m. – 5:00 p.m.

**Deliverables:**

- Understand the PQI and RPM standards;
- Understand the Administrative and Service Delivery standards and how they are integrated into the quality improvement process;
- Learn creative ideas and tools to assist in the implementation of a successful PQI process including how to build organizational capacity;
- Recognize the qualities needed to provide organizational leadership and establish a culture that promotes identification of risks and encourages learning from challenges; and
- Learn: Leadership Endorsement of Quality and Performance Values, The Foundation for Broad Use of PQI, Support for Performance and Outcomes Measurement, Analyzing and Reporting Information, Use of Communication and Quality Information to Make Improvements, and Staff Training and Support.

## **6. Accreditation Readiness Assessments**

**Dates:** TBD by ODJFS

**Deliverables:**

- Formal report to the agency outlining areas of strength and areas that require improvement and remediation during the self-study process and prior to the site visit.