

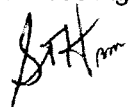


**Department of
Job and Family Services**

Ted Strickland, Governor
Helen E. Jones-Kelley, Director

December 22, 2008

To: Directors
Public Children Services Agencies

From: Sandra T. Holt 
Deputy Director
Office for Children and Families

Subject: **Council on Accreditation (COA) Training and Technical Assistance Information Session**

When: **January 21-22, 2009 @ 10:00 – 5:00pm**

The Office for Children and Families in collaboration with the Council on Accreditation (COA), the Public Children Services Association of Ohio (PCSAO) and Franklin County Children Services (FCCS) has reconvened for SFY 2009 the COA Training and Technical Assistance Sessions for all interested PCSAs.

The initial training session for this year will consist of the Introduction to the 8th Edition Standards (INTRO) that will focus on: 1) Understanding the accreditation process, timelines, self-study and site visit requirements; 2) Comprehending the structure, core principles, and philosophy of the 8th Edition Standards; 3) Enhancing the understanding of the 8th Edition Standards; 4) Obtaining tools and learn practical skills for mobilizing work groups, assigning tasks, and developing timeframes; and 5) Learning how to organize and assemble the self-study, prepare for the site visit, and respond to the Pre-Commission Review (PCR) report. This training session is scheduled for Wednesday, January 21, 2009 and Thursday, January 22, 2009 from 10:00am until 5:00pm. The training will be held at the Central Ohio Regional Training Center, FCCS, 855 West Mound Street, Columbus, Ohio 43223. For more details regarding the SFY 2009 trainings, technical assistance sessions and registration, please refer to the attachment titled *COA Training Timeline and Descriptions*.

Interested staff need to RSVP their registration to Mary Kay Hawkins, Director of Professional Development, FCCS by January 14, 2009 at mkhawkin@fccs.co.franklin.oh.us or 614.278.5909.

Questions can be directed to James Lacks at James.Lacks@jfs.ohio.gov or 614.752.0049.

cc: Fred Williams, ODJFS, Assistant Director
Crystal Allen, PCSAO, Executive Director
Barbara Manuel, OCF, Assistant Deputy Director
Mary Kay Hawkins, FCCS, Director of Professional Development
Tim Stockert, Director of Training and Capacity Development, COA
James Lacks, OCF, Administrative Assistant

30 East Broad Street
Columbus, Ohio 43215
jfs.ohio.gov

An Equal Opportunity Employer and Service Provider