

APPOINTMENTS AND OUTPATIENT PROCEDURES

CONTINUUM OF CONTACT

<u>Level A</u>	<u>Level B</u>	<u>Level C</u>	<u>Level D</u>	<u>Level E</u>	<u>Level F</u>	<u>Level G</u>	<u>Level H</u>	<u>Level I</u>
SW or FP takes child to appointment. The BP is notified of the purpose and outcome.	SW or FP takes the child to appointment. The BP is notified of the purpose of the appointment and is encouraged to attend with SW.	SW or FP takes the child to the appointment. BP is notified of the purpose of the appointment and is encouraged to attend with either FP or SW.	FP meets BP at the agency or convenient location. They drive the child to the appointment.	Same as D.	FP picks up BP at the BP's home and together with child, attends the appointment.	BP picks up the child, takes the child to the appointment without the FP and returns the child to the FP's home.	Same as G.	Same as G.

Roles and Responsibilities of FOSTER PARENTS

To approach BP with respect. Polite greeting, small talk about how the child is doing. To put the BP at ease, reduce defensiveness by FP's demeanor. To act in ways that speak of a helping relationship. To inform SW of appointments prior to, and outcome afterwards. To prepare the child for the appointment and support the child in diffusing fears and anxiety that might surface prior to, and following the appointment. Follow-up and follow-through as identified.

Skills Needed of FOSTER PARENTS

Ability to organize schedules and follow-through on appointments; to listen and respond with empathy and understanding; to share information with SW in a timely manner.

CCBIT Competencies for FP

All competencies as listed under the following are related to Appointments and Outpatient Procedures: Pre-Service: CORE 901, 902, 903, 904, 905.

Roles and Responsibilities of SOCIAL WORKER

To provide support and assistance to child, FP and BP in preparing for and attending appointments as needed or upon request. To coordinate transportation as needed. To follow-up as required by outcome of appointment.

Roles and Responsibilities of BIRTH PARENTS

To ask questions regarding the health and well-being of the child. To assist as requested or as able to support the outcome of the appointment. To remain calm when upset as result of appointment.

Roles and Responsibilities of FOSTER PARENTS

FP is supportive of the BP attending. The FP discusses the child's progress/status in regards to the appointment. Encourages the BP to ask questions, seek advice, share concerns, etc. Debriefs with BP following the meeting.

Skills Needed of FOSTER PARENTS

Same as Level A-C. Ability to demonstrate empathy to BP; to share information on appointment with BP in a simple straight forward manner and address questions, etc. the BP has. Ability to diffuse hostility and manage conflict.

CCBIT Competencies for FP

All competencies as listed under the following are related to Appointments and Outpatient Procedures: Pre-Service: CORE 901, 902, 903, 904, 905, 535-4, 535-5.

Roles and Responsibilities of Social Worker

Same as Level A-C.

Roles and Responsibilities of BIRTH PARENTS

To participate in the appointment by asking questions, advise, etc., sharing concerns. To be supportive of the child before, during and after appointment regardless of whether BP is in agreement or not. To remain calm when upset, sharing concerns in an appropriate manner. Debrief with FP and/or SW following the appointment. Follow-up and through with outcomes as related to the appointment.